

FROM: Permanent Secretary,
Public Service Ministry

TO: All Permanent Secretaries,
Heads of Departments and
Regional Executive Officers

SUBJECT: Reclassification of Typist Clerk I's as Typist Clerk II's and of Clerk I's as Clerk II's on January 2, 1977 or on any subsequent date in 1977.

DATE: 24th October, 1977.

With reference to those Typist Clerk I's and Clerk I's who have been reclassified Typist Clerk II's and Clerk II's respectively on January 2, 1977 or on any subsequent date in 1977, the revised salaries of such employees as of the date of their reclassification shall be as indicated in the following table.

<u>Revised Salary on 1st January, 1977 as Typist Clerk I in accordance with conversion schedule</u>	<u>Revised Salary for 1977 as Typist Clerk II or Clerk II on date of reclassification (i.e., January 2, or subsequent date).</u>
\$ ¢	\$ ¢
195.20	217.28
205.32	218.20
215.44	228.32
225.56	238.44
235.68	248.56
245.80	258.68
255.92	268.80

2. The incremental date of such employees will be January 1. Their arrears of salary will naturally be equivalent to the difference between what they will have earned in terms of the revised rates and what they have actually received over the period in question before the application of the new rates set out above.
3. It would be a most tedious and time-consuming exercise to attempt to provide an exhaustive series of conversation tables for all the other classes of positions reclassified in 1977. Accordingly, Ministries/Departments are advised to go ahead and process the payment of the arrears of any employee thus effected, in accordance with my Circular No. 49/1977, with respect to the classification he/she enjoyed at 31st December, 1976, but in the meantime urgently seek writing the advice of this Ministry on what should be his/her revised salary on reclassification during 1977.

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S. M. Z. Insanally,
for Permanent Secretary.